



Cabin Counselor/Instructor Job Description (Summer 2019)

Position Purpose: The Cabin Counselor/Instructor is responsible for guiding, supervising, instructing, coaching, and organizing campers while they're in the cabin, on camping trips, and participating in activities throughout the camp. **Anticipated instructional needs for Summer 2019:** lacrosse, riflery, tennis, mountain biking, fishing, water skiing, soccer, woodworking, nature, track, basketball, and swimming.

Minimum Age Required: 19

Employment Dates: June 9th - August 8th (some staff may be required to arrive two days early for training in certain areas)

Starting Salary: \$3,200-3,500 (depending on age/year in school)

Primary Responsibilities:

1. Live in a cabin with campers and a co-counselor, building relationships with campers and establishing a positive group atmosphere.
2. Ensure that campers are properly supervised at all times and that all established camp policies are observed.
3. Supervise daily living, including waking up campers and putting them to bed, overseeing their personal hygiene, counseling homesick campers, and leading off-site overnight backpacking and canoeing camping trips.
4. Communicate effectively with co-counselors, heads of programs, and directors; must work together to provide consistent, positive discipline.
5. Work to help campers develop friendships, demonstrate respect for others, and grow their leadership skills and sense of responsibility.
6. Complete all assigned reports, record keeping, and parent communications.
7. Participate in physical pre and post-camp preparations.

Health/Safety-Related Responsibilities

1. Maintain high standards of health and safety throughout camp for campers and staff.
2. Provide physical, psychological, and emotional care of each camper within your supervision, including recognition of personal health needs.
3. Assist campers with personal, interpersonal, and health issues, and discuss with a camp nurse or the camp director when appropriate.

4. Ensure that campers follow all established safety procedures throughout camp; also, provide necessary safety orientations, conduct equipment safety checks, and ensure the proper use of equipment.

Instruction/Programming-Related Responsibilities

1. Develop and deliver instruction and programming that is fun, engaging, developmental, and appropriate for the age and ability of campers.
2. Plan and teach progressive activities/classes designed to accommodate different ages, abilities, and interests; this includes planning “rainy day” activities.
3. Follow all established objectives, progressions, procedures, and safety regulations.
4. Continuously evaluate the success of the program and adjust activities accordingly.
5. Model good sportsmanship, cooperation, spirit, and effort.
6. Participate in the maintenance, inventory, and care of equipment and supplies used in camp activities.
7. Plan, organize and/or supervise special cabin, unit, or camp activities and trips as delegated by the camp director or program head.

Interested? Apply now at: <https://redarrowcamp.campmanagement.com/apply>

Contact Director Eric Roche at 920-728-2101 or email at eric@redarrowcamp.com with any questions.

NOTE: Application review and hiring decisions will be made beginning in January 2019.